



# CCIAOR PRESIDENT-ELECT | 2018

## REQUIREMENTS

- Must currently be a primary REALTOR® member of CCIAOR in good standing;
- Must have been a CCIAOR REALTOR® for the last 3 years;
- Has no finding of REALTOR® Code of Ethics Violations in the last three years;
- Must have served on the CCIAOR or CCIMLS Board of Directors or the Finance Committee in the last 3 years;
- Has not served as CCIAOR Immediate Past President in the past 24 months;
- Has not resigned from the CCIAOR Board of Directors in the past 24 months;
- Upon being elected and prior to taking office, complete CCIAOR/CCIMLS Leadership Orientation to become familiar with the structure and workings of CCIAOR/CCIMLS.

## RESPONSIBILITIES

- Attend monthly CCIAOR Board of Director meetings. CCIAOR/CCIMLS President, Martha Knapp, will set meeting date and time of meetings in 2018;
- Adhere to CCIAOR/CCIMLS Policy Manual. Click [HERE](#) for a copy;
- Be familiar with and help CCIAOR implement its Strategic Plan;
- Keep abreast of technology, business and regulatory changes that impact CCIAOR and its REALTOR® and affiliate members;
- Be active in Association activities; and attend membership events of CCIAOR;
- Serve as communication liaison between CCIAOR and its REALTOR® and affiliate members, specifically the segment of membership elected to represent;
- Communicate information about Association programs, services and events and promote and be active on the Association's social media accounts;
- Directors should strive to attend a MLS Tour and its respective meeting, at least once a month, to open the line of communications between the board and the members

## ROLE OF THE CCIAOR PRESIDENT ELECT

- The President-Elect of CCIAOR is elected annually for a one-year term. The President-Elect automatically ascends to President the following year;
- The President-Elect serves as an association spokesperson when called upon by the CEO;
- The President-Elect holds a seat on the CCIAOR Board of Directors, and performs the duties of President in the President's absence and carries out such duties as the President and/or Board of Directors may from time to time assign;
- The CCIAOR President-Elect may be called upon from time to time to represent the Association at MAR and NAR events and meetings;
- The President-Elect serves on the CCIAOR Executive Committee. Additionally, the President-Elect shall attend CCIAOR special events and programs.