



CCIMLS UPPER CAPE DIRECTOR | 2018-2020

REQUIREMENTS

- Must currently be a participant or subscriber of the Cape Cod & Islands Multiple Listing Service, Inc.;
- Must currently be a primary REALTOR® member of CCAOR in good standing;
- Must have been a CCAOR REALTOR® for the last 3 years;
- Has no finding of REALTOR® Code of Ethics Violations in the last three years;
- Be associated with an office located in Bourne, Falmouth, Sandwich, Mashpee or Wareham;
- Has not served as CCAOR Immediate Past President in the past 24 months;
- Has not resigned from the CCAOR Board of Directors in the past 24 months;
- Has not served more than two (2) consecutive terms as a Director, including Secretary/Treasurer without a 24 month hiatus;
- Upon being elected and prior to taking office, complete CCAOR/CCIMLS Leadership Orientation to become familiar with the structure and workings of CCAOR/CCIMLS.

RESPONSIBILITIES

- Attend monthly CCAOR Board of Director meetings. 2017-18 CCAOR/CCIMLS President, Martha Knapp, will set meeting date and time of meetings in 2018;
- Adhere to CCAOR/CCIMLS Policy Manual. Click [HERE](#) for a copy;
- Familiarize yourself with and help CCIMLS implement its Business Plan;
- Keep abreast of technology, business and regulatory changes that impact CCIMLS and its participants and subscribers;
- Keep abreast of technology, business and regulatory changes that impact CCAOR and its REALTOR® and affiliate members;
- Be active in MLS activities;
- Serve as communication liaison between CCIMLS and its REALTOR® and affiliate members, specifically the segment of membership elected to represent;

ROLE OF THE CCIMLS BOARD OF DIRECTORS

- Read and understand financial statements; Directors are responsible for oversight of the Association's finances and to approve the annual operating budget of the organization;
- Authorize and approve contracts and agreements on behalf of the organization;
- Shape the development of policy and the formation of a basic philosophy that keeps the organization on track for Business Plan initiatives;
- Reinforce the value of being a REALTOR® and the value CCAOR and CCIMLS provides.