



Inactivate MLS Membership & Subscriber Fee Waiver Form

This form is to be used to inactivate an agent’s membership from CCIMLS and add the agent to the CCIMLS Fee Waiver, should they qualify.

Please Note –Designated REALTOR®/Participant signature is required. Please submit this form by email to support@cciaor.com.

Effective Date: _____

Agent Information		
First Name:	Last Name:	MI:
License #:	Member/U #:	
Company Information		
Company Name:	Company Phone:	
Address:		
City:	State:	Zip:

If this agent has any current active or pending listings, the listings will remain with the office listed above and transferred to the Broker’s MLS account.

Cape Cod and Islands Multiple Listing Service, Inc. Multiple Listing Service Subscriber Fee Waiver

Cape Cod and Islands Multiple Listing Service, Inc. (“CCIMLS”) provides participants the option of a waiver of fees, dues, and charges for certain licensees or licensed or certified appraisers affiliated with the participants as described in the CCIMLS Rules and Regulations – Section 6.6 Subscriber Fee Waivers (“Fee Waiver Policy”). **Licensees affiliated with a CCIMLS participant must either be a subscriber of CCIMLS or must be a waived licensee.**

For all licensees affiliated with a CCIMLS participant whom choose to waive their access and use of CCIMLS and its services, the following would apply:

- Any fee-waived licensee must be a subscriber in another multiple listing service or must exclusively work with rentals;
- Fee waived licensees are prohibited from using this MLS’s systems, databases, etc. This does not include accessing listing information of the licensee’s own broker or of other brokers through the participant’s IDX site or elsewhere. It does include accessing such information on the participant’s VOW (which is for consumers’ personal use);
- Fee waived licensees are prohibited from being a listing agent on an active or pending property listing in CCIMLS;
- Fee waived licensees are prohibited from use of any data feed from this MLS, except one that

includes listings only of the licensee's broker;

- Fee waived licensees are prohibited from using this MLS's data on an IDX or VOW website identified as the fee-waived subscriber's site or page;
- Fee waived licensees are prohibited from using this MLS's data in an automated valuation product or tool in any product or service identified as coming from the fee-waived subscriber;
- Fee waived licensees are prohibited from attending an MLS Tour, training, or utilizing any other product, service or benefit of the Multiple Listing Service.

*** Required - Please Choose One:**

Maintains a subscription to a different MLS where Participant also participates. List MLS where Licensee is a subscriber: _____

Exclusively works with rental properties. Or please provide a description of Licensee's work:

1. Participant certifies that the individual(s) listed in Exhibit A (the "Waived Licensee(s)") is affiliated with me and is eligible for a waiver of fees, dues, and charges because the Waived Licensee either (a) maintains a subscription to a different MLS where Participant also participates, or (b) exclusively works with rental properties, as detailed in Exhibit A.
2. Participant shall not permit Waived Licensees to access or use any services of CCIMLS, as described in CCIMLS Rules and Regulations, at any time. Any access or use of any CCIMLS services by a Waived Licensee constitutes a violation of the Fee Waiver Policy, which will result in an automatic revocation of this waiver for the individual Waived Licensee, and fees and penalties as described in the Fee Waiver Policy.
3. Participant shall immediately notify CCIMLS in the event it becomes aware of any Waived Licensee accessing or using the services of CCIMLS in violation of the Fee Waiver Policy.
4. Participant agrees that Participant shall respond within 72 hours to any compliance inquiry by CCIMLS regarding any of its listings and licensees.
5. Participant consents to CCIMLS communicating with other MLSs to verify licensees' subscription status.
6. Participant certifies that the information provided in this form is accurate and correct.

By signing below, I confirm the agent listed above still affiliated with my office/brokerage but will be removed from my CCIMLS office roster.

Name (Type/Print) of MLS Participant: _____

Signature of MLS Participant: _____

Date