

## REQUEST FOR NEW TEAM ID

(All Fields Required)

Brokerage Name: \_\_\_\_\_

Location(s): \_\_\_\_\_

Team Name: \_\_\_\_\_

Responsible Team Member: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_\_

Team Contact Phone: \_\_\_\_\_

Team Contact Email: \_\_\_\_\_

**Please List All Team Members:**

Member Name	U#	Signature

**Please Note:** All current listings of each identified team member will be transferred to the Team ID assigned. This includes Coming Soon-No Showings, Active, Active w/Kick-Out, Pending/Continue to Show, Pending, and Temp Off Market. No statistical history will be transferred from the Team ID, even if the team dissolves. If a dissolving team has current listings, those listings will be distributed as directed by the Participant. If a team remains in effect and a team member is departing, that team member is not entitled to transfer team listings into their own name unless otherwise authorized by the Participant. Responsible Team Member, initial here: \_\_\_\_\_

Participant Name: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

By submitting the Team ID Application with appropriate signatures, you are agreeing to the terms of the Team ID Policy and are now required to enter and close all listings with the assigned Team ID.

Submit all applications with your \$100 processing fee to the Cape Cod & Islands Association of REALTORS®, Inc., 22 Mid-Tech Dr. West Yarmouth, MA 02673. You may also email your application to [support@cciaor.com](mailto:support@cciaor.com) and contact the membership office directly at (508) 957-4300 for payment.

Periodically, teams will be required to submit a recertification to the Cape Cod & Islands Multiple Listing Service, Inc. for updating member records.